



## Homecoming Guide - Your Benefits at TIME FRAME Portugal

Relocation Manual, Portugal | Vers.1.0 - Time Frame AG, 10.06.2019 (SN)

*Living & working in Portugal: Grow with us. And maybe beyond you.*


**START YOUR DREAM NOW!**

<b>Punkt 1:</b>	<b>TIME FRAME Portugal</b>	<b>S.3</b>
<b>Punkt 2:</b>	<b>9 REASONS WHY YOU SHOULD WORK WITH US</b>	<b>S.4</b>
<b>Punkt 3:</b>	<b>YOUR FLIGHT AND YOUR ARRIVAL IN PORTUGAL</b>	<b>S.5</b>
<b>Punkt 4:</b>	<b>THE START AT TIME FRAME Portugal: ALL THE START IS EASY</b>	<b>S.6</b>
<b>Punkt 5:</b>	<b>CULTURE &amp; SIGHTS</b>	<b>S.7</b>
<b>Punkt 6:</b>	<b>IMPRESSIONS</b>	<b>S.8</b>

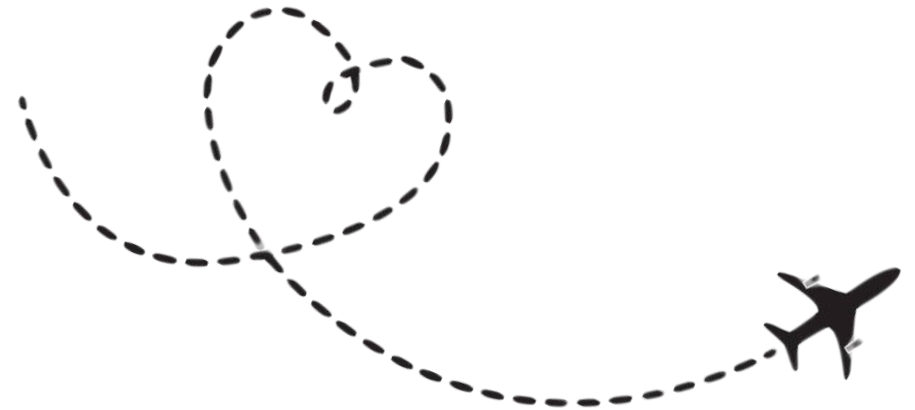
**Punkt 1: TIME FRAME PORTUGAL**

- ✓ **TIME FRAME** started in 1997 in Friedrichsdorf/Taunus, where telephony originated. In the last 20 years, the company has developed rapidly in the triad of an integrative and global organization consisting of CustomerCare, HumanResources and Software&Solutions.
- ✓ **TIME FRAME** grows out of enthusiasm for the cause. We shape and change the world of our customers for the better, with a lot of passion and absolute conviction for sustainability: 10 languages, 23 nations, 3 countries, 5 locations, 561 employees!
- ✓ **TIME FRAME** Portugal was founded in 2017 in beautiful Matosinhos and Braga with 80 employees.
- ✓ **TIME FRAME** Portugal is a broad-based service company in the field of customer care with the objective of getting to know the different needs and interests of our customers, our employees and applicants in order to create exclusive and efficient solutions. With our Portuguese location, we are fully committed to this challenge.
- ✓ **TIME FRAME** Portugal offers versatile jobs with long-term perspectives and daily changing challenges in a secure and future-oriented industry.

**Punkt 2: 9 REASONS WHY YOU SHOULD WORK WITH US**

 <p><b>flexible working hours</b></p> <p>Work modern and flexible. As it should be in a modern company..</p>	 <p><b>employee events</b></p> <p>We're a team. To celebrate this, we have everything from a concert to a visit to the cinema.</p>	 <p><b>fair remuneration packages</b></p> <p>You give a lot. We give something back: in addition to your 13th and 14th salary plus other bonuses, we also give you many non-financial benefits.</p>
 <p><b>health benefits</b></p> <p>JobRad, fruit, courses &amp; campaigns - staying fit is totally easy with us.</p>	 <p><b>occupational pension provision</b></p> <p>We support you from the very first day with your retirement provision.</p>	 <p><b>the latest technology</b></p> <p>For top work you need top tools. With us you will find state-of-the-art technology.</p>
 <p><b>diverse team</b></p> <p>We are different, so are our employees - find out why.</p>	 <p><b>modern workplace</b></p> <p>In our bright, friendly rooms directly in Portugal you are right in the middle and perfectly connected.</p>	 <p><b>steep learning curve</b></p> <p>Put your ideas into practice right from the start. We believe in you and trust you and your skills..</p>

**Punkt 3: YOUR FLIGHT AND YOUR ARRIVAL IN PORTUGAL**



✓ **Pick-up from Porto Airport**

*"We'll organize your pickup from the airport."*

✓ **Assistance in finding accommodation**

"We'll give you the contact details of a real estate agent who can help you find a place to live."

✓ **Assistance with bureaucratic matters**

"Obtaining the Portuguese Social Security Number, etc."

**Punkt 4: THE START AT TIME FRAME Portugal: ALL THE START IS EASY**

✓ **10 days induction / training program**

*"In order to prepare yourself optimally for your future job, you will receive professional coaching. With subsequent payment".*

✓ **Opening a bank account with our partner Millennium Bank**

*"The Millennium Bank is one of the largest credit institutions in Portugal. We actively support you in opening an account."*

✓ **Appointment of a TIME FRAME Portugal "new start godfather"**

*"Since we are in the land of the sun and you shouldn't be left out in the rain with any question, you will have an experienced TIME FRAME Portugal employee as your godfather for the first 3 months who will help you with words and deeds."*

**Punkt 5: CULTURE & SIGHTS**

*Porto is a coastal town in the northwest of Portugal, known for its magnificent bridges and the port wine produced here. In the medieval quarter of Ribeira (river bank) there are narrow cobbled streets with shops and cafés. Igreja São Francisco is characterised by its elaborately decorated baroque interior and lush gilded carvings. The palatial Palácio de Bolsa was built in the 19th century as a stock exchange to impress potential European investors.*



- ✓ Ponte Dom Luis I
- ✓ Palacio da Bolsa
- ✓ Rio Douro
- ✓ Ribeira
- ✓ Avenida dos Aliados
- ✓ Torre dos Clerigos
- ✓ SE do Porto



**Punkt 6:            IMPRESSIONS**

[https://www.youtube.com/watch?v=93uAquoCV\\_k](https://www.youtube.com/watch?v=93uAquoCV_k)